

> FIVE SIMPLE STEPS FOR VA APPRAISALS



Successfully order your VA appraisals with MiMutual Mortgage, follow these 5 simple steps:

> **1. Provide the Executed Initial Disclosure Package**

All loans must have the executed initial disclosure package (including intent to proceed) received by MMI prior to the appraisal order request.

> **2. Complete the MMI VA Appraisal Order Request**

Complete the [MMI VA Appraisal Order Request](#) and email the form to CTA at cta@mimutual.com. The order will be processed by CTA within 24 hours.

> **3. Receiving the VA 26-1805**

You will be notified via email once the order has been placed and a copy of the VA 26-1805 will be uploaded and available for you to review on the portal.

> **4. Payment**

MiMutual Mortgage will provide payment to the appraiser upon receipt of the appraisal.

> **5. Reimbursement**

You will be responsible to ensure payment to MiMutual Mortgage is reimbursed within 60 days of appraisal receipt if the loan does not close/fund with MiMutual Mortgage. MiMutual Mortgage Accounting department will reach out to collect payment.

NMLS #12901

MiMutual Mortgage reserves the right to cancel this program without notification. MiMutual Mortgage reserves the right to make changes to any information in this document without prior notice. MMW-213



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