

# Wholesale VA Appraisal Ordering Process

## *Broker Responsibility*

1. All loans must have the executed initial disclosure package (including Intent to Proceed) received by MMI prior to the broker's appraisal order request.
2. The broker must complete the MMI VA Appraisal Order Request and email the form to CTA at [cta@mimutual.com](mailto:cta@mimutual.com). The order will be processed by CTA within 24 hours.
3. The broker will be notified via email once the order has been placed in WEBLGY and the VA 26-1805 will be uploaded and available to the broker to view on the portal.
4. The broker will be responsible to ensure the borrower provides payment to the appraiser within 30 days of receipt. After payment is made to the appraiser the broker must upload the paid invoice via the portal.

## *Timeline for Completion of VA Appraisal*

1. From the date the order is requested with VA, the appraiser has up to 5 business days to make contact
2. VA requires that the appraiser completes the appraisal report within 10 business days
3. VA appraisers are in short supply in rural areas, please expect the VA appraisal to take longer in sparsely-populated area
4. The appraiser will upload the completed appraisal to the Veterans Information Portal

## *Fees and Timeliness Scheduled by Regional Loan Center*

[https://www.benefits.va.gov/HOMELOANS/documents/docs/denver\\_fee.pdf](https://www.benefits.va.gov/HOMELOANS/documents/docs/denver_fee.pdf)

[https://www.benefits.va.gov/HOMELOANS/documents/docs/phoenix\\_fee.pdf](https://www.benefits.va.gov/HOMELOANS/documents/docs/phoenix_fee.pdf)

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